### Position
Registrar in Haematology

### Assignment
Department of Haematology, St. James’s Hospital.

### Commencement Date
Monday, 13th January 2020

### HOPE Directorate
The Haematology Dept./National Stem Cell Transplant Unit/National Centre for Hereditary coagulation disorders in St. James’s Hospital provide a service in Haematological Oncology, Thrombosis/Haemostasis and General Haematology.

The entire department comprises ten consultants, a lecturer, four specialist registrars, two registrars and four House Officers. There is weekly SPR/Registrar teaching. There are a variety of educational meetings including weekly MDT meetings.

The Registrar is exposed to a wide variety of general haematology including care of haemoglobinopathy patients, day ward practice, the inpatient and outpatient care of patients with haematological malignancies, haemophilia/specialist coagulation services and stem cell transplantation. In this post, the Registrar will gain competencies and skills in the management of patients with complex malignant and non malignant chronic illnesses and experience in dealing with their families.

Medical ‘Grand Rounds’ are held weekly. Two hospital teams present a wide range of topics to include interesting teaching cases, new treatments, medical advances and research. Attendance at these meetings is mandatory.

### Principal Duties and Responsibilities
The Registrar post contributes to a six person team which includes four Specialist Registrars. Learning opportunities are based around situational teaching, daily Consultant-led patient handover and ward rounds, weekly formal registrar teaching, regular inter-specialty seminars and a clinical audit programme.

Candidates will:-

**Professional / Clinical**

- Be responsible for assessment, diagnosis, planning, implementation and evaluation of treatment for patients according to professional standards and under the supervision of the Consultant
- Document all assessments, diagnoses, treatments, clinical notes, relevant contacts and summaries in accordance with department and professional standards
- Communicate results of assessments and recommendations to the patient and relevant others as appropriate
- Foster close working relationships with colleagues and other relevant professionals in maximising the patients potential
- Participate in teams, communicating and working in collaboration with the patient and other team members as part of an integrated package of care
- Attend clinics and participate in relevant meetings, case conferences and ward rounds; followed by documentation of findings on each patient’s chart; follow
through with actions arising from the round

- In conjunction with the Supervising Consultant, contribute to the development and implementation of procedures, policies and guidelines while adhering to existing standards and protocols
- Maintain professional standards in relation to confidentiality, ethics and legislation
- Seek advice and assistance from the Consultant with any assigned cases or issues that prove to be beyond the scope of his / her professional competence in line with principles of best practice and clinical governance
- Participate in audits and research
- Engage in technological developments as they apply to the patient and service administration

**Education and Training**

- Participate in mandatory and recommended training programmes in accordance with organisational / professional requirements
- Maintain and develop professional expertise and knowledge by actively engaging in continuing professional education and development
- Engage in planning and performance reviews as required with the Supervising Consultant

**Health & Safety**

- Comply with the policies, procedures and safe professional practice of the Irish Healthcare System by adhering to relevant legislation, regulations and standards
- Document appropriately and report any near misses, hazards and accidents and bring them to the attention of relevant / designated individual(s) in line with best practice
- Work in a safe manner with due care and attention to the safety of self and others
- Be aware of risk management issues, identify risks and take appropriate action
- Promote a culture that values diversity and respect

**Administrative**

*(In consultation with the supervising Consultant)*

- Ensure good working practice and adherence to standards of best practice
- Promote quality by reviewing and evaluating the service, identifying changing needs and opportunities to improve services
- Assist the Consultant in service development, including policy development and implementation
- Ensure the maintenance of accurate records in line with best clinical governance, the organisation’s requirements and the Freedom of Information Act, and provide reports and other information / statistics as required
- Engage in service audit and demonstrate the achievement of the service objectives
- Represent the department / profession / team at meetings and conferences as appropriate
- Keep up to date with change and developments within the Irish Health Service

*The above Job Description is not intended to be a comprehensive list of all duties involved and consequently, the post holder may be required to perform other duties as appropriate*
to the post which may be assigned to him/her from time to time and to contribute to the development of the post while in office.

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<tr>
<th>Eligibility Criteria Qualifications and/ or experience</th>
<th>Applicants are expected to have completed Basic Specialist Training in General Medicine. Possession of a post-graduate qualification will be advantageous to the candidate, but is not a requirement for the post. Candidates are expected to be ATLS or ACLS providers. Core requirements for this post include: a demonstrable commitment to Haematology Medicine, good decision making, a broad clinical knowledge base and appropriate clinical skills, awareness of patient safety and risk management issues and the ability to work efficiently under pressure and as part of a team. <strong>Before taking up the post:</strong> Each successful candidate must hold Registration with the Irish Medical Council. <strong>Health</strong> A candidate for and any person holding the office must be fully competent and capable of undertaking the duties attached to the office and be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service.</th>
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<td>Skills, competencies and/or knowledge</td>
<td><strong>Candidates will have:</strong></td>
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<td>• sufficient command of the English language to effectively carry out the duties and responsibilities of the role</td>
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<td></td>
<td>• sufficient clinical knowledge and evidence based practice to carry out the duties and responsibilities of the role</td>
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<td>• an ability to apply knowledge to evidence based practice</td>
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<td>• leadership potential</td>
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<td>• the ability to plan and deliver care in an effective and resourceful manner</td>
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<td>• an ability to manage and develop self in a busy working environment</td>
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<td>• the ability to effectively evaluate clinical information and make appropriate decisions</td>
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<td>• a commitment to assuring high standards and strive for a patient centred service</td>
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<td>• effective team skills</td>
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<td>• effective communication and interpersonal skills including the ability to collaborate with colleagues, families etc and good presentation skills</td>
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<td>• awareness and appreciation of the patient and the ability to empathise with and treat others with dignity and respect</td>
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<td>• flexibility and openness to change</td>
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<td>• ability to utilise supervision effectively</td>
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<td>• willingness to develop IT skills relevant to the role</td>
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To apply for the above position please forward an up to date curriculum vitae to medicalmanpower@stjames.ie

Short listing will be carried out on the basis of information supplied in your Curriculum Vitae.

Informal enquiries to Dr Eibhlin Conneally, Consultant Haematologist, HOPE Directorate, Telephone (01) 4162167 or email: econneally@stjames.ie

If you require any further information regarding the above post please contact the Medical Workforce unit on 01- 428 4391 or 4764/4767 or 416-2255.

Closing Date: Sunday 01st December 2019