



ST. JAMES'S HOSPITAL
CENTRE FOR LEARNING AND DEVELOPMENT
PROSPECTUS OF LEARNING AND
DEVELOPMENT OPPORTUNITIES



OSPIDÉAL NAOMH SÉAMAS
ST. JAMES'S HOSPITAL



LEARNPATH – THE ST. JAMES'S HOSPITAL LEARNING MANAGEMENT SYSTEM



INTRODUCTION



I am pleased to present the 2017 Prospectus which details the variety of learning and development opportunities being provided for the coming year.

The Centre for Learning and Development (CLD) is committed to the provision of high quality short education / training development blended programmes (traditional teaching methods and eLearning) readily accessible and responsive to the needs of staff across all disciplines and departments in St James's Hospital.

A number of these programmes are also open to Health Service Provider staff within SJH regional and catchment areas.

In addition, the CLD provides more advanced accredited programmes in partnership with awarding bodies and third level institutions such as QQI and the School of Nursing and Midwifery, Trinity College Dublin.

In 2016 in order to fully support and underpin the hospital's Learning & Organisation Development; Talent Management; and Succession Planning frameworks, the Centre for Learning and Development launched the 'LearnPath' Learning Management System. LearnPath offers a wide range of features for compliance: blended learning management, HR system integration, training analytics, reporting, skills and competency management, employee development planning and sophisticated learning content management capabilities. Some of the key features of this system include PC, Mobile and Tablet device friendly; Automatic course

booking confirmations and reminders; Re-certification pathways for refresher / update training; ePortfolio 'My Learning' record of evidence and Skills for CPD purposes; Fully customisable dashboards enabling targeted information & learning to specific users; with End user support 365 days per year. More information is available at <http://sjh.learningpool.com/>

Our courses are facilitated and co-ordinated by a team of high calibre and experienced education staff in the Centre and I would like to thank all teaching and administration staff who work energetically throughout the year in developing, planning, facilitating and coordinating various education and training programmes.

Moreover, I would like to thank all our colleagues and education partners in St. James's Hospital (across all disciplines) who continue to facilitate and /or contribute to programmes within the prospectus.

We hope you find a number of programmes of interest and if you have suggestions for other learning events, please do not hesitate to contact us and we will endeavour to meet your needs - your feedback is most welcome on all aspects of the prospectus for the forthcoming year.

Catherine Deegan

Head of Learning and Development
(HR Directorate)

TO ACCESS COURSES GO TO LEARNPATH – THE ST JAMES'S HOSPITAL LEARNING MANAGEMENT SYSTEM (LMS).

GETTING STARTED IS EASY!

1. Go to <http://sjh.learningpool.com/>
2. Login using these details:
Username: This is: your 8 digit personnel number
Password: Welcome1
3. Start using LearnPath
4. After logging in for the first time, you will be prompted to change the password to a password of your choice

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CLINICAL CARE PROGRAMMES

- Alert TM Course
- Anaphylaxis Management
- Basic Laser Safety
- Cancer Education Programme for Nurses Working in Primary / Continuing Care
- Cardiac Surgery Advanced Life Support Course (Cals)
- Care Of The Older Person Nursing Conference
- Central Venous Access Devices
- Chemotherapy Administration Programme
- Chest Drain Insertion And Management
- Clinical (Nursing) Refresher Days
- Continence Promotion
- CSF Biomarkers for Alzheimer's Disease
- Dealing With Bad News
- Diabetes Study Day
- DXA Scanning Programme For Radiographers
- Enabling and Enhancing Well-being for a Person with Dementia
- Endoscopy Programme For Nurses
- Epidural Education
- Final Journeys (End Of Life Care)
- Foundation Course in Cardiac Care Nursing
- Foundation Course in Chronic Illness Management
- Foundation Course In Emergency Nursing
- Foundation Course In Intensive Care Nursing
- Foundation Course In Orthopaedic Nursing
- Foundation Course in Perioperative Nursing
- Foundation Course in Plastic and Maxillofacial Surgery Nursing
- Foundation Course In Thoracic Nursing
- Grief at Work Workshop
- Haematology Education Workshop

CLINICAL CARE PROGRAMMES

- Immunology in the Clinical Laboratory
- Interventional Study Day For Radiographers
- Intravenous (IV) Medication Administration
- Introduction to Systemic Anti-Cancer Therapies (SACT)
- IV Cannulation Training
- IV Cannulation Training For Radiographers
- IV Cannulation and Venepuncture Assessors Programme
- IV Medication Assessors Programme
- IV Peripheral Venepuncture Training
- IV Study Day
- Laser Safety 'Core of Knowledge'
- Mechanical Ventilation
- Medical Surgical Programme
- Medication Administration Safety
- Oncology Education Programme
- Palliative Care
- Point of Care Testing
- Psycho-Oncology Programme (3 Day Programme)
- Red Dot Programme For Radiographers
- Seizure Care
- Stroke Care
- Tracheostomy Study Day
- Tracheostomy Care Refresher
- Ultrasound Programme For Radiographers
- Vascular Disease Management
- Venepuncture and Peripheral Intravenous Cannulation Education
- Venepuncture / Cannulation Assessors Programme
- Ventilation Programme – Managing The Ventilated Patient In The Non Icu Setting
- Wound Care / Tissue Viability Foundation Programme

GENERAL STAFF DEVELOPMENT PROGRAMMES

- Acute Dementia Programme
- Behaviour Change (Clinical Nutrition)
- Blood Transfusion Education
- Change Management
- Children First
- Communicating with Confidence
- Clinical Nurse Managers / Clinical Nurse Specialist and Advanced Nurse Practitioner Study Day
- Disability Awareness
- Effective Writing
- Enabling and Enhancing Well-being for a Person with Dementia
- First Aid Course
- Health Literacy Workshop
- Management / Leadership Development Programme
- Meeting Skills
- Minute Taking
- NEST – Networking and Education Students Together
- Nutrition Care Education
- Nutritional Care (Patient) Education / Training
- Objective Setting & Review Training
- Preceptorship / Competency Training
- Presentation Skills
- Project Management
- Recruitment and Competency Based Interview Training
- Retirement Planning Course
- Safeguarding the Vulnerable Adult
- Train the Trainer (Developing And Enhancing Your Teaching Skills)
- “Who are We?” (A Customer Care Programme – meeting Patients and Service Users Expectations)

CLINICAL AUDIT / RESEARCH / RISK

- Abstract & Poster Preparation
- Addressing the Challenges of (Patient) Safety Investigations
- Clinical Audit
- Clinical Microsystem Coach training
- Health and Safety Training for H&S Representatives
- Management of Records
- Radiation Safety and Clinical Audit Programme
- Research / Clinical Audit / Quality Improvement Seminar – Multidisciplinary
- Risk Management Training
- Tissue Establishment Quality Management System
- Writing Up Your Research / Preparing To Publish – Masterclass

STAFF HEALTH AND WELLNESS

- Dignity at Work
- Email Stress
- Mindfulness Based Stress Reduction
- Motivate Empower Energise Programme (MEE)
- Smoking Cessation
- Staff Health and Wellness Programme Overview
- Stress Awareness

MANDATORY TRAINING TO INCLUDE INDUCTION AND HEALTH & SAFETY TRAINING

- Advanced Cardiac Life Support Programmes 2 Days (ACLS)
- Bariatric Study Day
- Basic Life Support (BLS) - Healthcare Provider
- BLS – Heartsaver & AED
- Corporate Induction Programme
- Fire Training
- Hand Hygiene Programmes
- Health & Safety Training – Safe Pass Training
 - Dealing With Medical Gases
 - Food Safety / Hygiene Management
- Inanimate Manual Handling
- Managing of Actual or Potential Aggression – MAPA
- Manual Handling Instructors Programme
- Patient Manual Handling
- Violence and Aggression at Work eLearning

INFORMATION TECHNOLOGY TRAINING

- Access Level 1
- Computer Training for Beginners
- EPR Training
- Microsoft Outlook – Key Features
- Microsoft Word – Key Features
- Outlook - Level 1, Level 2
- Excel – Level 1, Level 2, Level 3
- Excel – Macros, Pivot Tables
- PAS / EPR Training
- PowerPoint – Level 1, Level 2
- SAPHR Training
- Word - Level 1, Level 2, Level 3
- Working with long and complex documents

QQI AND POST GRADUATE DIPLOMA / MSC PROGRAMMES

- Community Oncology Programme – QQI Level 9 (Stand Alone Module)
- Post Graduate Diploma / MSc in Cardiovascular Nursing
- Post Graduate Diploma / MSc in Emergency Nursing
- Post Graduate Diploma / MSc in Gerontological Nursing
- Post Graduate Diploma / MSc in Haematology and Cancer Nursing
- Post Graduate Diploma / MSc in Intensive Care Nursing
- Post Graduate Diploma / MSc in Peri-operative Nursing
- Post Graduate Diploma / MSc in Specialist Nursing – QQI Level 9:
- Post Graduate Module in Vascular Health and Diseases Management – QQI Level 9
- QQI Level 5 Award in Health Service Skills for Healthcare Assistants



SMOKE FREE CAMPUS



'CLEAN HANDS SAVE LIVES'

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